

18th Employment Supports Symposium

"Getting to Work"

CALL FOR PRESENTATIONS

1. Complete each section of the **Presentation Proposal Form** (Microsoft Word Format). Incomplete forms will not be considered.
2. Please ensure that all sections are complete. In the event that your proposal is selected we will be using the information that you provide in our conference program.
3. These documents can be provided in accessible formats upon request (i.e. large print, Braille). Should you need assistance in completing the proposal please contact Shauna Roman at shaunar@networksfortraining.org.
4. Applicants are required to submit proposals via e-mail. Return your completed proposal form by February 7, 2018 to: Shauna Roman at shaunar@networksfortraining.org
5. All submissions will be acknowledged upon receipt. Please notify us if you do not receive acknowledgement within 4 days of submission.
6. All applicants will be notified of the outcome of their submission by February 21, 2018.

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Presentation Title:

Presentation Summary

- 1. Please provide a brief presentation summary: (In no more than 100 words, please clearly and concisely describe your content, desired outcome for participants, and any distinctive features of your presentation. This summary will be used in the program if your proposal is accepted.)*
- 2. Provide 2-3 learning outcomes of the session. What specific skills and knowledge will participants gain from the session?*
- 3. Participant Interactivity - List at least 2 techniques such as small group discussions or creative activities that will engage the learning and reinforce learning during your presentation.*

Short biography and contact information for Lead Presenter:

Name: _____
Organization: _____
Title/Position: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
E-mail: _____

Please provide a brief biographical summary in the space below to include experience and expertise in the presentation topic proposed:

For submission of a panel discussion proposal, please list all panel members. Please limit to no more than six presenters

Audio/Visual Needs:

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Accommodation Needs::
